

**THE MACEDONIAN PATRIOTIC ORGANIZATION
OF THE UNITED STATES AND CANADA**

MPO CHAPTER RULES

[*CHAPTER NAME*]

INTRODUCTION

The Macedonian Patriotic Organization of the United States and Canada (“MPO”) is an Indiana not-for-profit corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of the United States (the “Code”). MPO’s principal office is located in Fort Wayne, Indiana.

MPO’s mission is to promote and carry out the patriotic, religious, cultural and educational development of the Macedonian immigrants and their descendants (the “MPO Mission”)

MPO has implemented its Mission through MPO chapters established for the purpose of promoting and carrying out the Mission with a particular geographic area in the United States or Canada. MPO intends to retain overall control over the operations and assets of each MPO chapter, operating each such chapter as a division of MPO. **In other words, each MPO chapter is in the same legal entity as MPO. As such, an MPO chapter is automatically covered by MPO’s federal tax exemption** (provided such chapter complies with MPO’s Articles of Incorporation, as amended (the “MPO Articles”); the MPO’s Bylaws, as amended (the “MPO Bylaws”); these MPO Chapter Rules, as amended: and any written guidelines subsequently provided to chapters by MPO).

Each MPO Chapter Rules are adopted and amended by the Central Committee of Trustees in accordance with the MPO Bylaws, and are effective as of **November 1, 2025**.

1.0 CHAPTER NAME; MPO DIVISION STATUS

- 1.1 The name of the chapter is _____ (“Chapter”). Chapter is authorized to, and shall, use the name assigned to it by the MPO Central Committee of Trustees, and the name “Macedonian Patriotic Organization”, the acronym “MPO” and logo of MPO in or in connection Chapter’s activities authorized under these MPO Chapter Rules.
- 1.2 Chapter shall not incorporate or otherwise act as a legal entity separate from MPO; Chapter shall represent itself as a division of MPO.

2.0 TERRITORY

- 2.1 Chapter shall represent MPO as an MPO division in the geographic area of _____ (the “territory”), pursuant to and in accordance with the MPO Articles and the MPO Bylaws and as otherwise established by the MPO Central Committee or Trustees. Chapter acknowledges that this designation is exclusive in the Territory, except as otherwise provided in the MPO Bylaws. Notwithstanding the foregoing, MPO reserves the right to, in its sole discretion, establish other divisions in the Territory and may itself sponsor or conduct programs, accept members and perform other activities within the Territory

3.0 MEMBERS

- 3.1 Chapter shall consist of five (5) or more members, residing in the same geographical area, joined by mutual consent for the common, non-profit purposes of promoting and carrying out the MPO Mission in the Territory.
- 3.2 Chapter membership could evolve over time as members move away from the Territory. These individuals can remain Chapter members as long as they reside in the same country of the Chapter.
- 3.3 Membership criteria and rights and obligations, including the payment of membership dues shall be in accordance with MPO's Articles of Incorporation and Bylaws, as amended.
- 3.4 Chapter shall not discriminate on the basis of race, color, religion, disability, political affiliation, gender, sexual orientation, gender identification or employment status.

4.0 SCOPE OF CHAPTER'S ACTIVITIES

- 4.1 Chapter shall only engage in, sponsor and/or conduct activities that further the MPO Mission and that are permitted to be carried out by an organization exempt from federal income tax under Section 501 (c)(3) of the Code or corresponding future provision of the federal tax law, using best efforts to ensure that such activities are of the highest quality with respect to content, materials, logistical preparation and otherwise.
- 4.2 Chapter shall not operate a public-facing social media profile. The sole official and legitimate voice of MPO on social media is the official profile of MPO maintained on such platforms (for a definitive list of official MPO social media platforms, see *MPO Media Policy, Annex A*).
- 4.3 Chapter shall not speak on behalf of MPO without the express prior written approval of the Central Committee of Trustees. Only persons bearing an official document signed by the Central Committee of Trustees are allowed to represent MPO in an official capacity in front of external parties—including, but not limited to, news media outlets; courts; political organizations; non-governmental organizations; local, state, and national government bodies, etc.
- 4.4 Chapter shall not issue any Declarations or Resolutions on behalf of MPO. Chapter shall submit any draft Resolution / Declaration to the Central Committee of Trustees for consideration (via the MPO Secretary).
- 4.5 Chapter shall not produce any printed or digital publication on the behalf of MPO. All draft publications initiated by Chapter shall first be submitted to the Central Committee of Trustees for review and approval (via the MPO Secretary).
- 4.6 Without limiting the foregoing, Chapter shall not (a) operate for the benefit of private interests; (b) permit its earning to inure to the benefit of any private individual' or (c) directly or indirectly participate in, or intervene in, any political campaign on behalf or (on in opposition to) any candidate for elective public office.

- 4.7 Chapter shall avoid taking any action that may result in the loss of MPO's tax-exempt status, and take any and all reasonable actions, including those that may be reasonably requested by MPO, to ensure the preservation of MPO's tax-exempt status.

5.0 CHAPTER LEADERSHIP; MEMBERSHIP VOTE

- 5.1 Chapter's activities shall be overseen by at least three (3) officers to be determined by Chapter's members. The title, duties and number of officer positions will be determined as the Chapter's members require, changeable as circumstances necessitate, provided that there is no conflict in any such decision with the MPO Bylaws.
- 5.2 One-third of the then-existing membership of Chapter constitutes a quorum of Chapter. Officers may be elected annually by nomination and a majority vote of at least a quorum of Chapter.
- 5.3 One officer may be designated by MPO as Chapter's agent in the State/ Commonwealth, as needed, following State/Commonwealth law.

6.0 CONTROL OF OPERATIONS

- 6.1 Because Chapter is a division of MPO and in the same legal entity as MPO, MPO shall exercise overall control over the operations and assets of the Chapter. In furtherance of the foregoing:
 - 6.1.1 Chapter may not enter into contracts in its own name. Any contracts to be entered into to carry out the authorized activities as described herein must be entered into by MPO in accordance with the MPO Bylaws.
 - 6.1.2 MPO shall be responsible for the sale or transfer of ownership of real estate used by a Chapter in carrying out the authorized activities as described herein.
 - 6.1.3 Chapter shall maintain reasonable records related to all of its programs, activities and operations, and submit regular written reports to MPO, no less than once per year and at any time upon MPO's reasonable request, summarizing its programs, activities and operations, including without limitation budget and financial statements.
 - 6.1.4 All minute books, correspondence and other records of Chapter shall be preserved by the Chapter's officers. Records that have ceased to be of use for the conduct of the affairs of Chapter may be turned over for reservation to MPO or discarded at the direction of MPO.
 - 6.1.5 Chapter shall provide MPO, on a regular basis, a schedule of Chapter's upcoming meetings, conferences and seminars, as well as other programs and activities that Chapter intends to sponsor or conduct, and allowing MPO to send representatives to observe such meetings, conferences, seminars, programs or activities.
 - 6.1.6 Chapter shall use (a) the name "Macedonian Patriotic Organization", the acronym "MPO" the logo of MPO and other MPO trademarks, service marks, trade names and

logos (hereinafter collectively referred to as the “Marks”), and (b) all copyrighted or proprietary information and materials made available by MPO (the Marks and copyrighted or proprietary information and materials being collectively referred to herein as the “MPO Intellectual Property”) solely in connection with the activities authorized under these MPO Chapter Rules. The Marks may not be revised or altered in any way, and must be displayed in the same form as produced by MPO. The Marks may not be used in conjunction with another trademark, service mark or other mark, except for the Chapter’s name as assigned to Chapter by the MPO Central Committee of Trustees, without MPO’s express prior written approval. Chapter shall not permit any third party to use the MPO Intellectual Property without MPO’s express prior written approval. The MPO Intellectual Property may not be used for individual personal or professional gain or to their private benefit, and the MPO Intellectual Property may not be used in any matter that, in the sole of discretion of MPO, discredits MPO or tarnishes its reputation and goodwill, is false or misleading, violates the rights of others or violates any law, regulation or other public policy. In any use by Chapter of the MPO Intellectual Property, Chapter shall ensure that the applicable trademark and copyright notices are used pursuant to the requirements of United States law, the laws of the Territory any other guidelines that MPO may prescribe.

- 6.1.7 If Chapter is found to violate the provisions of the MPO Chapter Rules, they may be issued a warning by the MPO Secretary (on behalf of the Central Committee of Trustees). If Chapter fails to comply with the initial warning, disciplinary action shall be taken against the former by the Central Committee of Trustees that may result in the suspension and / or termination of Chapter. In the case of the latter, the individual Chapter members will remain Members-at-Large of MPO.
- 6.1.8 Chapter’s finances shall be managed and controlled by MPO, as more particularly described herein. Chapter shall avoid taking any action to incur unreasonable and unnecessary debt and liability for which MPO and other Chapters may be responsible.

7.0 FISCAL MATTERS

- 7.1 All chapter funds received by Chapter, including without limitation funds received from Chapter’s members, shall be immediately remitted to MPO, and MPO shall deposit such funds in a bank account established in MPO’s name (the “General Account”) and a sub-account established for Chapter (“Chapter Sub-Account”) as described in the MPO Bylaws. MPO shall not commingle Chapters’ funds, and shall allocate each Chapter’s funds to a sub-account established in each Chapter’s name.
- 7.2 Chapter is responsible for ensuring its expenses do not exceed funds in its respective sub-account maintained by MPO. Chapter may (a) Seek reimbursement of expenses chapter pays from MPO, with such reimbursed amounts to be paid out of Chapter’s designated sub-account, or (b) Submit invoices for payment to be made directly by Chapter, with such amounts to be paid out of Chapter’s designated sub-account. Alternately, MPO may issue each Chapter a debit card for purposes of paying chapter expenses, with such amount being deducted from Chapter’s sub-account. Chapter is responsible for collecting and maintaining

invoices and sales receipts or any other documentation for all expenses Chapter incurs. In the event amounts in Chapter's designated sub-account are insufficient to pay Chapter's expenses, whether by way of reimbursement or direct payment by MPO, MPO may pay Chapter's expenses out of the General Account, subject to Chapter's reimbursement of such expenses out of future funds remitted from Chapter to MPO.

- 7.3 MPO shall maintain, for each Chapter, financial statements concerning Chapter's financial status and fiscal affairs, including without limitation a balance sheet with respect to Chapter's assets and liabilities.

8.0 DISSOLUTION

- 8.1 If Chapters dissolves, as described in the MPO Bylaws, Chapter's assets shall remain the assets of MPO, and Chapter shall take all necessary actions to ensure MPO's possession or control over such assets. Without limiting the provisions of the MPO Bylaws, the Central Committee of Trustees reserves the right to dissolve or otherwise close the operation of a chapter due to such chapter's non-compliance with these MPO Chapter Rules or the MPO Bylaws.

9.0 MODIFICATIONS; NO WAIVER

- 9.1 The Central Committee of Trustees reserves the right to in its sole discretion to interpret, administer, change, modify or delete the rules contained in these MPO Chapter Rules, subject to their MPO Bylaws. Any delay or failure by the Central Committee of Trustees to enforce any rule contained in these MPO Chapter Rules will not constitute a waiver of MPO's right to do so in the future.

ACKNOWLEDGEMENT

I, _____ [Name], President of the Macedonian Patriotic Organization of the United States and Canada ("MPO") acknowledge that on _____ [Date] I issued a copy a copy of the Chapter Rules to _____ [Name of Chapter].

[Printed Name, MPO President]